

**Board of Trustees**  
**Cloud County Community College**

**May 28, 2019**

**MISSION**

Cloud County Community College prepares students to lead successful lives and enhances the vitality of our communities.

**Cloud County Community College**

**Board of Trustees**  
**May 28, 2019**

ITEM NO:           **1**

AGENDA ITEM:    Call to Order – 5:00 pm

ITEM TYPE:

COMMENT:

**Cloud County Community College  
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ITEM NO.           **2**

AGENDA ITEM:    Pledge of Allegiance

ITEM TYPE:

COMMENT:

**Cloud County Community College  
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ITEM NO.           **3**  
AGENDA ITEM:     Adopt Agenda  
ITEM TYPE:         Decision

COMMENT:

Parliamentary rules recommend the adoption of the Agenda.

RECOMMENDED ACTION:

Adopt the Agenda for the **May 28, 2019** Board of Trustees meeting.

**Cloud County Community College  
Board of Trustees  
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ITEM NO.           **4**

AGENDA ITEM:    Guests' Comments

ITEM TYPE:

COMMENT:

**Cloud County Community College  
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ITEM NO: **5**

AGENDA ITEM: Presentation from David Garnas, Administrator of the Cloud County Health Center to provide an update regarding the Cloud County Health Center

ITEM TYPE:

COMMENT: **NONE**

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ITEM NO: **6**

AGENDA ITEM: Introductions and Highlights

ITEM TYPE:

COMMENT: **NONE**

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ITEM NO:           **7**  
AGENDA ITEM:     Consent Agenda  
ITEM TYPE:        Decision  
COMMENT:

- A.    **Approval of Minutes of April 23, 2019 Regular Meeting.** The minutes of the regular meeting of April 23, 2019 are enclosed.
  
- B.    **Approval of Minutes of May 22, 2019 Special Meeting.** The minutes of the special meeting of May 22, 2019 are enclosed.
  
- C.    **Treasurer's Report.** The Treasurer's Report as of **April 30, 2019** shows a balance of **\$9,278,638.37** at Central National Bank.
  
- D.    **Purchasing and Payment of Claims.** The purchase orders are enclosed or are available from the Clerk of the Board.
  - 1)    The A List
  - 2)    The B List
  
- E.    **Personnel.**
  - 1.    **Approval of Registrar.** The Search Committee and the President recommends the appointment of Cassie Wurtz to the full-time, KPERS-covered, position of Registrar effective on June 1, 2019.



ITEM NO: 7

AGENDA ITEM: *Consent Agenda Continued*

ITEM TYPE: Decision

COMMENT:

2. **Director of Enrollment Management.** The President recommends the appointment of Britni Tremblay to the full-time, KPERS-covered, position of Director of Enrollment Management effective on July 1, 2019.
3. **Instructor in Nursing.** The Search Committee and the President recommends the appointment of Kim Smith to the full-time, KPERS-covered, position of Instructor in Nursing effective on August 12, 2019.
4. **Assistant Women's Basketball Coach.** The Search Committee and the President recommends the appointment of Josiah White to the full-time, KPERS-covered, position of Assistant Women's Basketball Coach effective on June 1, 2019.
5. **Vice President for Academic Affairs and Student Success.** The Search Committee and the President recommends the appointment of Pedro Leite to the full-time, KPERS-covered, position of Vice President for Academic Affairs and Student Success effective on June 1, 2019.
6. **Contract Renewal Recommendations for Administrative Personnel – 2019-2020.** It is time for the Board of Trustees to renew the contracts for Administrative personnel for the 2019-2020 contract year. The list of people to be renewed is enclosed.

ITEM NO: 7

AGENDA ITEM: *Consent Agenda Continued*

ITEM TYPE: Decision

7. **Request for Early Retirement.** On May 10, 2019, Janet Eubanks submitted her request to participate in the Early Retirement program effective on June 30, 2019. Janet is currently the Director of Auxiliary Services. Her letter requesting to participate in the Early Retirement Program is enclosed.

F. **Approval of Legal Services Renewal.** The Administration recommends the appointment of the Ferrell Law Firm, LLC. to be retained for legal services in the amount of \$7500. This will include hourly services and reimbursement expenses as needed. The 2018-2019 contract for \$7500 included the option to renew for up to four additional years according to the contract terms, including any price escalation clauses.

**RECOMMENDED ACTION:**

Approve the items included in the Consent Agenda as presented.

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ITEM NO.           **8**  
AGENDA ITEM:     Reports  
ITEM TYPE:         Information

COMMENT:

- A.    President's Message**
  
- B.    Vice President for Administrative Services**
  - 1) Financial Overview
  - 2) Facilities
  - 3) IT
  
- C.    Meetings Trustees Attended**

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ITEM NO:           **9**  
AGENDA ITEM:    Discussion Items  
ITEM TYPE:       Discussion

COMMENT:

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ITEM NO:           **10**  
AGENDA ITEM:     Action Items  
ITEM TYPE:        Decision

COMMENT:

- A.    **President's Position.** Contract renewal of Dr. Adrian Douglas as President of Cloud County Community College for the 2019-2020 academic year.

**RECOMMENDED ACTION:** Approve the contract renewal of Dr. Adrian Douglas to the position of President of Cloud County Community College for the 2019-2020 academic year.

- B.    **Scholarships.** The amount to be requested from the Cloud County Community College Foundation for the Scholarship Program will not exceed \$85,000.00

**RECOMMENDED ACTION:** Authorize the President to request from the Cloud County Community College Foundation not more than \$85,000.00 for the Scholarship Program.

ITEM NO:           **10**

AGENDA ITEM:    *Action Items - Continued*

ITEM TYPE:        Decision

COMMENT:

- C.    **Heartland Works/WIOA Youth Services Grant.** The Business and Industry Department led by Laura Leite applied for a WIOA Youth Services Grant to benefit the Geary County Campus and ABE in both Junction City and Clay Center. The overall purpose of this grant is to help students gain the skills needed for employment by obtaining employment related training. (CDL, CNA, etc.) Heartland Works granted \$90,088 to be used for this project.

**RECOMMENDED ACTION:** Accept the grant from Heartland Works for the WIOA Youth Services Grant in the amount of \$90,088 to be used at the Geary County Campus and ABE in both Junction City and Clay Center.

- D.    **Approval of Athletic Training Room Remodel.** Cloud County Community College intends to remodel the Athletic Training/Locker Rooms of approximately 2, 750 square feet.

**RECOMMENDED ACTION:** Approve the base bid of Harbin Construction in the amount of \$211,500.00, not to exceed 110 days, and authorize payment from Fund 61 Capital Outlay Fund.

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ITEM NO: **11**

AGENDA ITEM: Other

ITEM TYPE:

COMMENT:

A. Special Board Meeting

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ITEM NO: **12**

AGENDA ITEM: Study Session – Network Infrastructure

ITEM TYPE:

COMMENT:



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ITEM NO: **13**  
AGENDA ITEM: Executive Session  
ITEM TYPE: Executive Session

COMMENT:

Meeting Adjourned: \_\_\_\_\_

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**(A) LIST**

**APPROVAL OF EXPENDITURES OR TRANSFERS OF COLLEGE FUNDS OVER \$10,000.**

This list contains requests for approval of expenditures or transfers of College funds over \$10,000. For some of the items listed, checks will be released prior to the next Board meeting and approval of this list by the Board at this meeting will also authorize release of the checks. The other items, orders will be prepared and the payment of claims will be approved at the next Board meeting.

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<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
1. 01-34-2010-516 CCCC	TRiO fringe benefits (Dec 18 – Aug 19)	\$28,817.55

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**(B) LIST**

**APPROVAL TO PAY CLAIMS**

This list contains those check/claims that have had Board approval and/or met the requirements of State law and have been written.

**RECOMMENDED ACTION:** Approve the payment of these claims.